

## **EAST WINDSOR POLICE COMMISSION**

**REGULAR MEETING: March 10, 2010**

**East Windsor Town Hall**

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### **1. CALL TO ORDER AND ATTENDANCE:**

Meeting was called to order at 7:00pm by Chairman Sinsigallo. Commissioners Nelson, Sauerhoefer, Sherman and Stremper were present as well as Chief of Police Edward DeMarco, Deputy Chief Roger Hart, Selectman John Burnham and Board of Finance member Kathy Pippin.

### **2. ADDED AGENDA ITEMS:**

None

### **3. PREVIOUS MEETING MINUTES:**

The minutes from the January 13, 2010 regular meeting were reviewed by all commission members. **MOTION** made by Commissioner Nelson to accept the regular meeting minutes of 1/13/10, as presented. **SECONDED** by Commissioner Sherman. No discussion.

**VOTE IN FAVOR:** Nelson/Sherman/Sauerhoefer/Stremper

**ALL VOTING IN FAVOR, MOTION CARRIED.**

### **4. BUDGET AND EXPENDITURES:**

**A) Police Department – Monthly Billing:** **MOTION** made by Commissioner Nelson to accept the monthly billing, including animal control, for February and March for a total of amount of \$ 21,138.90. **SECONDED** by Commissioner Sherman. No discussion.

**VOTE IN FAVOR:** Nelson/Sherman/Sauerhoefer/Stremper

**ALL IN FAVOR, MOTION CARRIED.**

**B) Police Department – Financial Statement:** **MOTION** made by Commissioner Nelson to accept the monthly financial statements, as submitted. **SECONDED** by Commissioner Sherman. No discussion.

**VOTING IN FAVOR:** Nelson/Sherman/Sauerhoefer/Stremper

**ALL IN FAVOR, MOTION CARRIED.**

**C) Police Commission – Monthly Billing:** **MOTION** made by Commissioner Nelson to approve the monthly billings, for February and March, in the amount of \$ 125.00. **SECONDED** by Commissioner Sherman. No discussion.

**VOTING IN FAVOR:** Nelson/Sherman/Sauerhoefer/Stremper

**ALL IN FAVOR, MOTION CARRIED.**

**D) Police Commission – Financial Statement: MOTION** made by Commissioner Nelson to accept the police commission monthly financial statements, as presented. **SECONDED** by Commissioner Sherman. No discussion.

**VOTING IN FAVOR:** Nelson/Sherman/Sauerhoefer/Stremper

**ALL IN FAVOR, MOTION CARRIED.**

## **5. PUBLIC INPUT #1 – Comments and Discussion (5 minute maximum per subject):**

A) Kathy Pippin (37 Woolam Road, EW) suggested that the commission should consider having the meetings video taped and aired for the public to view so that residents can see how the reports are done.

B) John Burnham (178 Scantic Road, EW) questioned if the board has alternates, like other town boards. Commissioner Sinsigallo responded that the Police Commission does not have alternates.

## **6. UNFINISHED BUSINESS:**

A) Circle of Merit Awards –

Chief DeMarco stated that he and the Deputy Chief will be looking next month to prepare for the awards ceremony to be held during “Police Week” in May.

Commissioner Sinsigallo reviewed with the commission what a Circle of Merit Award is, who a recipient can be and that it is given out by the Police Commission. Commissioner Sinsigallo expressed that it is an award for exemplary work/incident by an employee of the police department. This individual is nominated by the Police Commission. Commissioner Sherman added that the commission would appreciate any input from the Chief and Deputy Chief. Chief DeMarco stated that they will compile information and pass it along to the commission.

Commissioner Sinsigallo commented on Marie DeSousa’s (Board of Finance) comment at the Panther Plunge – that the department did a great job. Many officers were present for the event.

## **7. TRAFFIC AUTHORITY:**

None

## **8. PUBLIC INPUT #2 – Comments only – NO DISCUSSION:**

None

## **9. NEW BUSINESS:**

None

## 10. COMMUNICATIONS:

None

## 11. MONTHLY REPORTS:

A) Chief of Police – Submitted written report to commission.

Commissioner Nelson asked about the bollards – he has donated (2) 10 ft. sections of 6 inch rigid conduit. Brief discussion followed regarding where they will be placed. It was agreed that the two bollards in the front are the priority. The donated bollards are worth approximately \$ 50.00/foot.

Chief DeMarco also thanked Selectman Burnham for his offer, but unfortunately they are a little low for what is needed.

The issue of how to secure the back area(s) was discussed. The back lot is un-regulated - needs to be regulated in a whole different fashion (Chief DeMarco), with a whole set of costs involved. Commissioner Nelson suggested a motorized gate and Chief DeMarco added that along with a gate, to flow traffic through one entrance and block the other. The question of placing jersey barriers for the back area was briefly discussed. Discussed traffic speeds and amount of traffic cutting through the area. Commissioner Sinsigallo stated that if there is a serious safety factor, then something needs to be done. Chief DeMarco concluded by stating that he will prepare information for the April meeting regarding the back lot area/entrances and safety concerns of it.

Commissioner Stremper asked about the cars with regards to CIP. Selectman Burnham commented that he believes the cars were not cut from CIP. Chief DeMarco mentioned that the vehicle front line is shrinking and the department is down to one back-line vehicle. Chief DeMarco stressed that the department really needs to get three cars each year. Deputy Chief Hart commented that one particular vehicle is currently non-functional. Discussion of the cars continued, including discussing the K-9 unit car. Commissioner Sherman asked about the possibility of exploring extra funds from “outside duty”. Chief DeMarco replied that they are waiting another month or so to explore that, for other reasons.

B) Commission Members - None at this time.

## 12. EXECUTIVE SESSION:

**MOTION** made by Commissioner Sauerhoefer to go into Executive Session (7:20pm) to include the Chief and Deputy Chief. **SECONDED** by Commissioner Nelson.

**VOTE IN FAVOR:** Nelson/Sherman/Sauerhoefer/Stremper

**ALL IN FAVOR, MOTION CARRIED.**

No action taken.

**13. ADJOURNMENT:**

Commissioner Nelson made a **MOTION** to adjourn the regular meeting at 8:03pm. **SECONDED** by Commissioner Sherman.

**VOTED IN FAVOR:** Nelson/Sherman/Sauerhoefer/Stremper

**ALL IN FAVOR, MOTION CARRIED.**

**Respectfully submitted,**

**Christine Pellegrini**

**EWPC Recording Secretary**